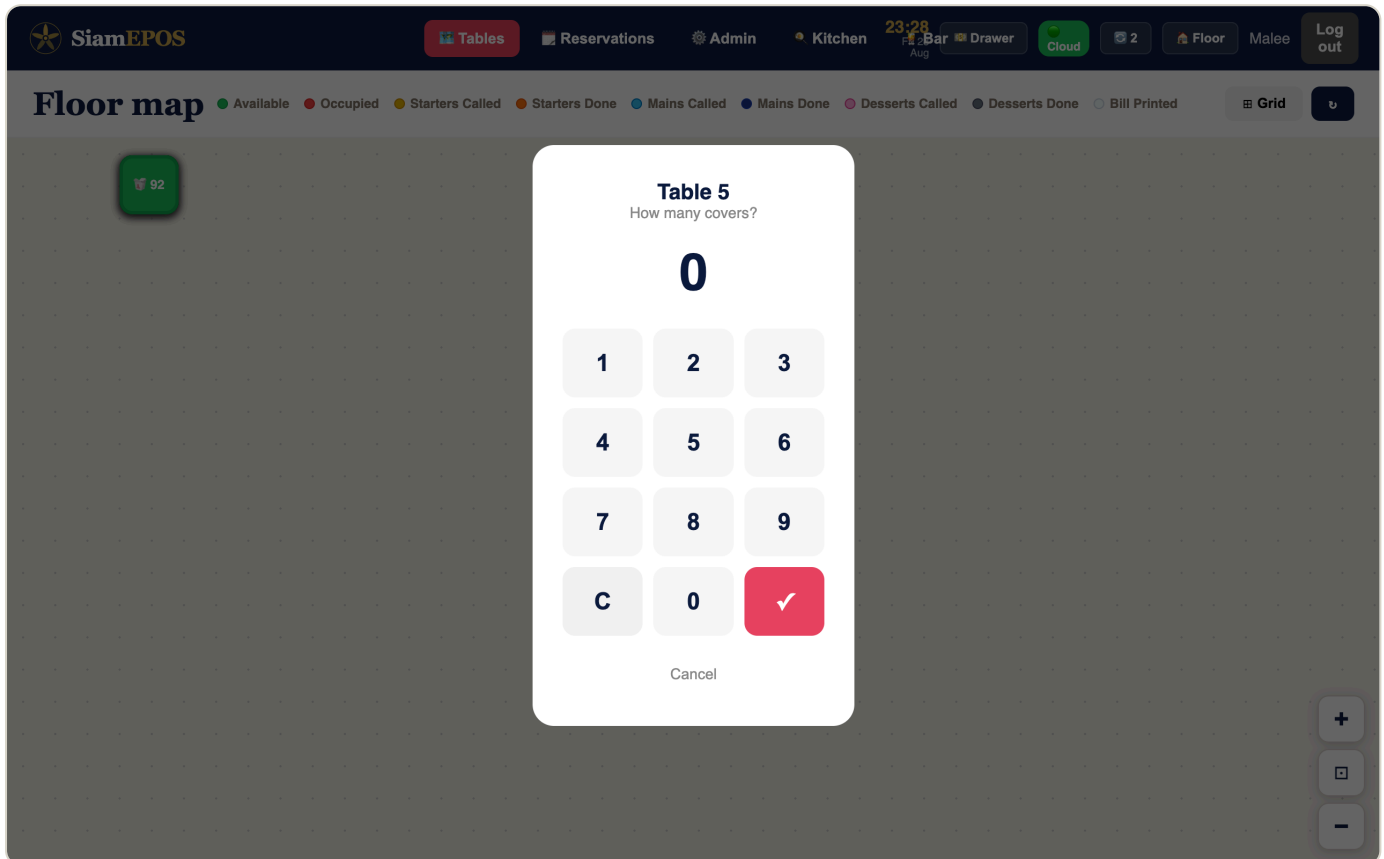


Taking the Order · การรับออเดอร์

SiamEPOS

Step 1 — covers

Tap a free table and the till asks “How many covers?” — the number of guests. Enter it on the pad and confirm with

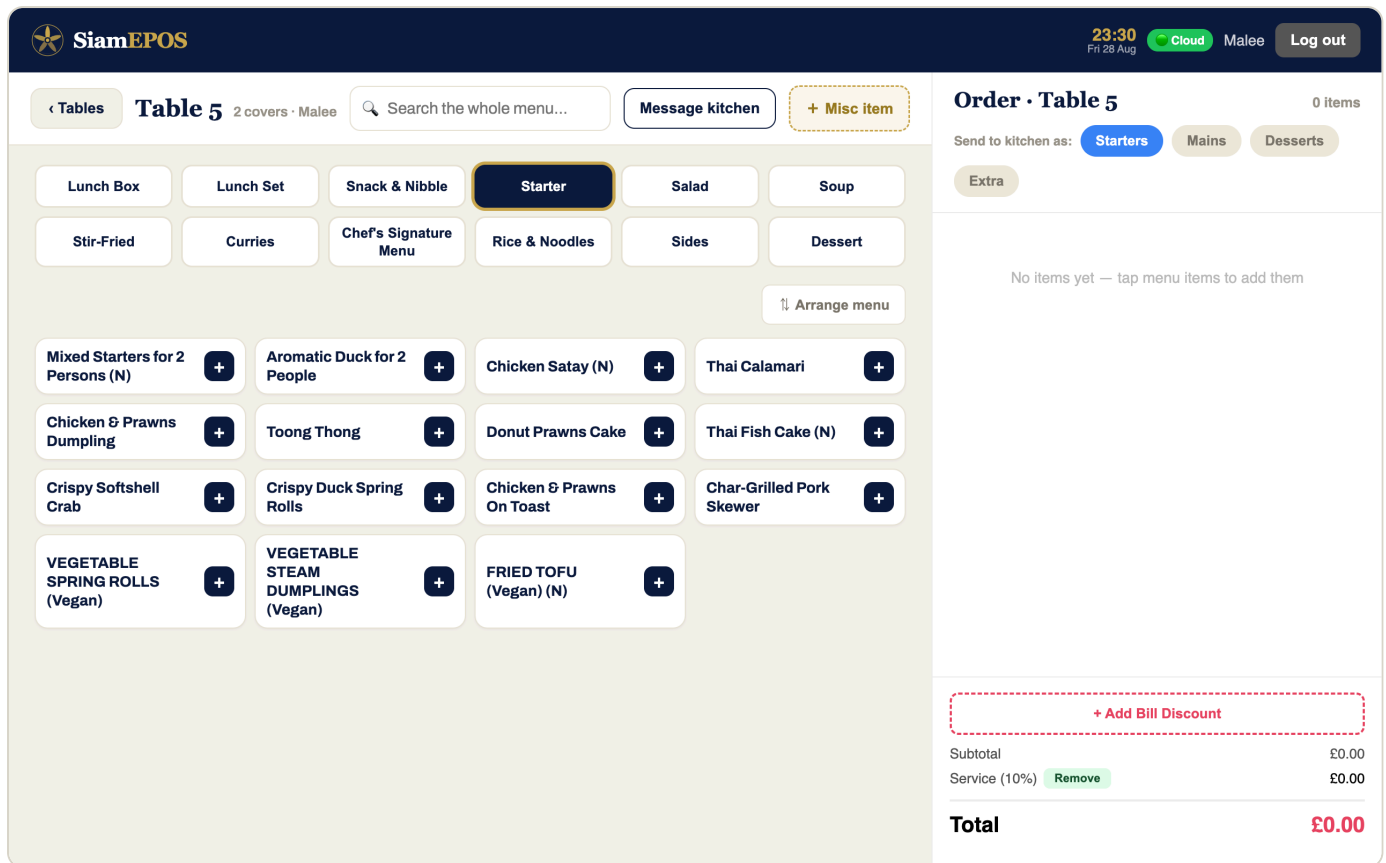


Why it matters: covers feed the per-head numbers in your reports (average spend per cover) and print on the kitchen ticket so the kitchen can plate for the right party size.

Step 2 — find the dish

The order screen has three ways to reach any dish:

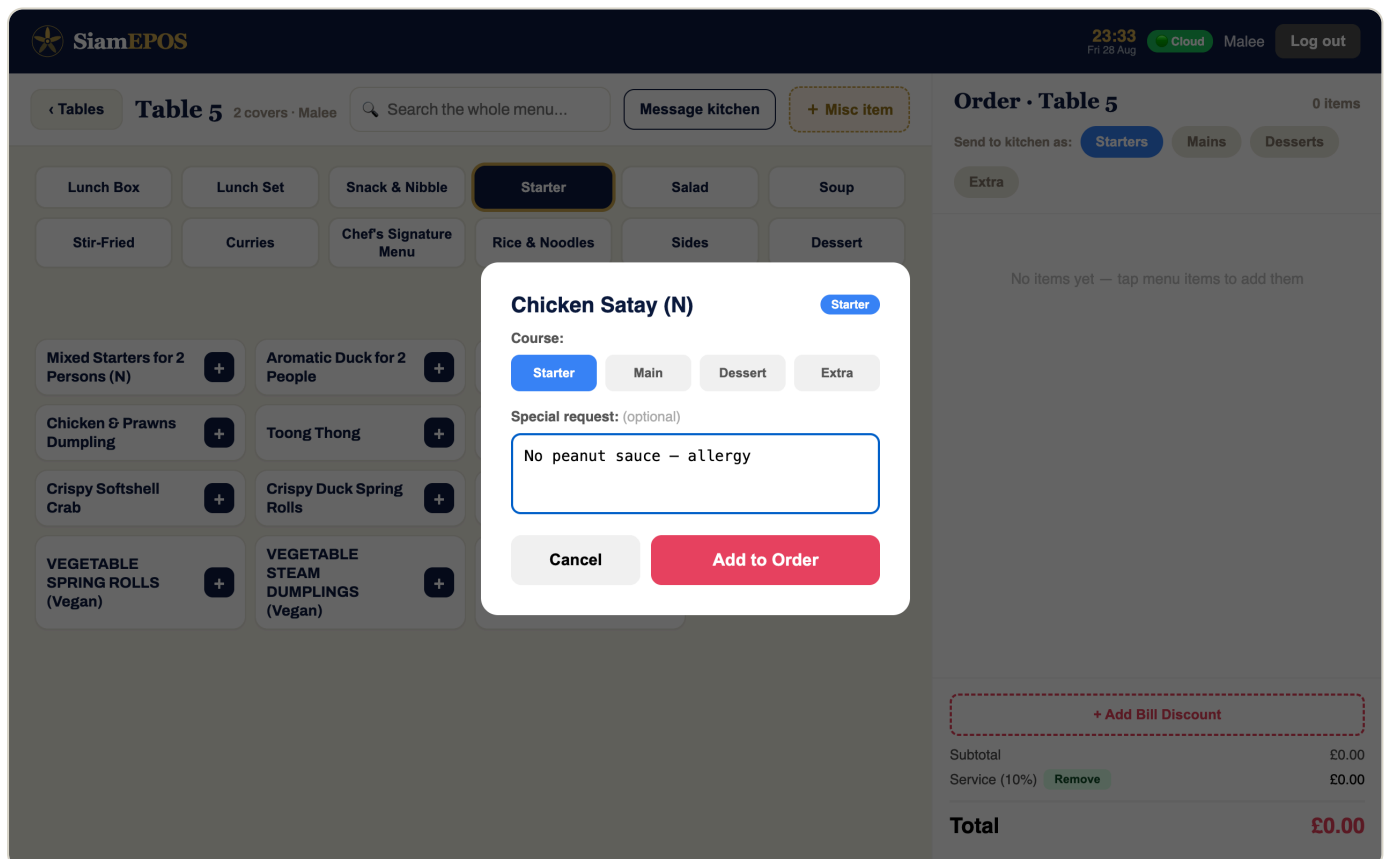
- **Category buttons** along the top — tap a category, its dishes fill the grid below.
- **Search** — type any part of a dish name to search the whole menu at once.
- **Misc item** — for something not on the menu at all (see below).



The Starter category open. Categories, their order and their colours are all set by the owner in Admin → Menu — the till simply mirrors the menu.

Step 3 — the Add-to-Order card

Tapping a dish opens its card. Two things live here, and both follow the dish all the way to the kitchen:



Course — which wave this dish is cooked in: Starter, Main, Dessert or Extra. Each dish comes pre-set with a sensible course (from the menu setup); change it when the guest wants otherwise — a starter “as a main”, a curry brought out first. **Special request** — free text. Allergy notes go here and print red on the kitchen screen. Tap **Add to Order** to drop the dish in the basket.

Allergies: always write the allergy on the dish itself (its special request), not only in a general message — the note travels with that dish on the kitchen screen, the ticket and any resend.

Dishes with choices (protein, spice level, sides) show those choice groups on this card too — pick before adding; priced choices adjust the line price automatically.

Step 4 — the basket (right-hand panel)

23:33
Fri 28 Aug
Cloud
Malee
Log out

Tables

Table 5 2 covers · Malee

Search the whole menu...

Message kitchen

+ Misc item

Lunch Box	Lunch Set	Snack & Nibble	Starter	Salad	Soup
Stir-Fried	Curries	Chef's Signature Menu	Rice & Noodles	Sides	Dessert

↑↓ Arrange menu

House Special Fried Rice +	Prawns & Shrimp Paste Wok-Fried Rice +	Wok-Fried Rice +	Kao Soi Chicken +
Prawns Tom Yum Noodles Soup +	Pad Thai (N) - 1 +	Pad See-lew +	Guay Tiew Kua Chicken +
Drunken Noodles +	Braised Beef Noodles Soup +	Jasmine Rice +	Coconut Rice +
Sticky Rice +	Brown Rice +	Eggs Fried Rice +	Steam Noodles +

Order · Table 5 5 items

Send to kitchen as:

Starters Mains Desserts

Extra

STARTERS — NEW

- 1x Chicken Satay (N) £8.95 -
No peanut sauce — allergy
- 1x Chicken Satay (N) £8.95 -
- 1x Thai Fish Cake (N) £9.50 -

MAINS — NEW

- 1x Green Curry £13.95 -
- 1x Pad Thai (N) £13.95 -

+ Add Bill Discount

Subtotal £55.30

Service (10%) Remove £5.53

Total £60.83

Send to kitchen — 5 items

View bill & pay — £60.83

The order builds on the right, grouped by course, with each note under its dish. Tap a dish again to add another one (the card shows a - / quantity / + stepper for lines already in the basket). The - beside a basket line removes it — free to do now, because nothing has reached the kitchen yet. Subtotal, service charge and total update live.

Nothing is sent yet. The basket is a scratchpad. Walk away, sign out, come back — unsent items are kept on the table until you send or remove them. Guide 5 covers sending.

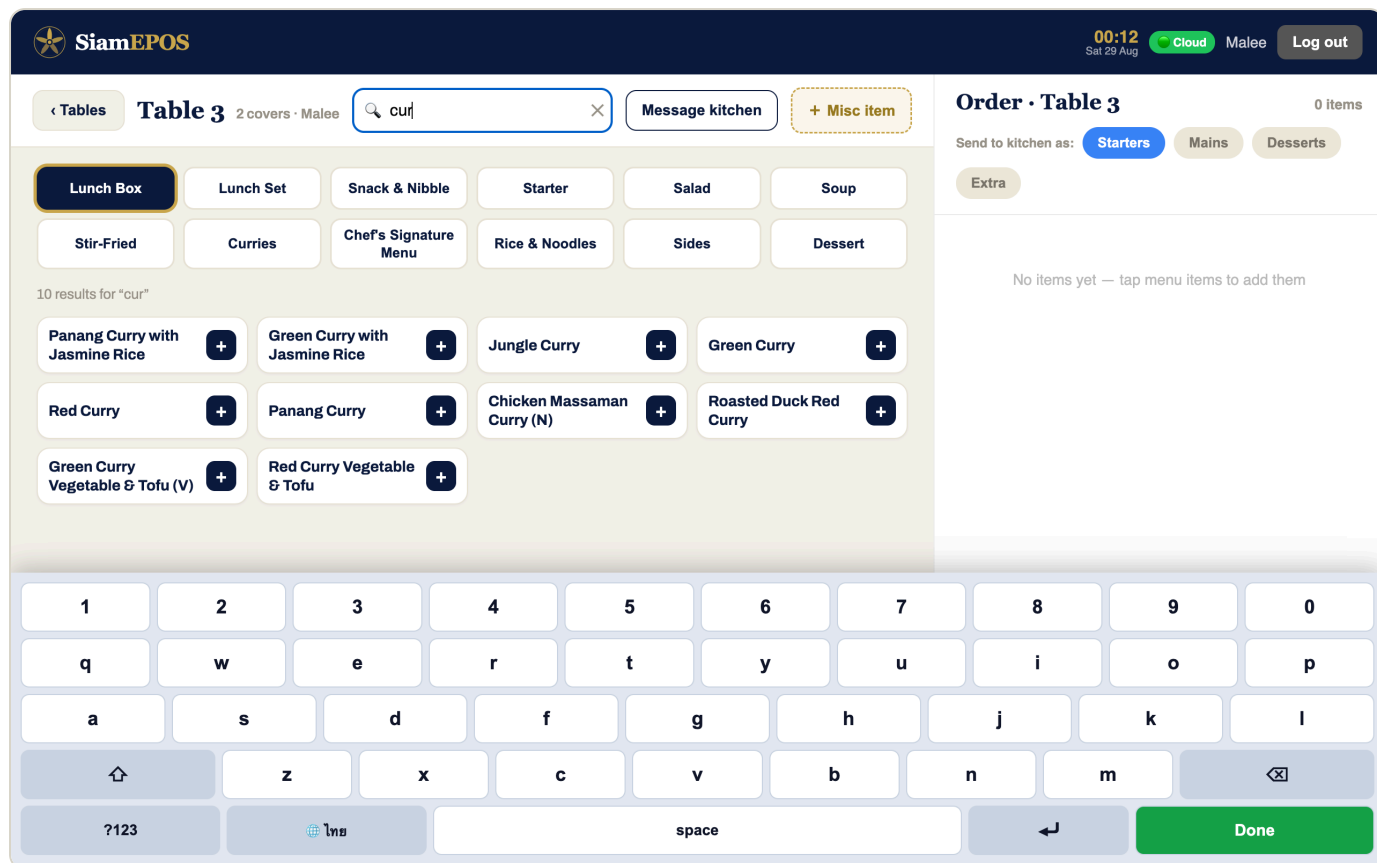
Extras on this screen

The screenshot displays the SiamEPOS mobile application interface. At the top, the header includes the SiamEPOS logo, the time 00:12, the date Sat 29 Aug, and user information (Cloud, Malee, Log out). The main menu area shows 'Table 3' with 2 covers and a search bar containing 'cur'. Below the search bar, there are buttons for 'Message kitchen' and '+ Misc item'. The menu items are categorized into 'Lunch Box', 'Lunch Set', 'Snack & Nibble', 'Starter', 'Salad', and 'Soup'. A modal window titled 'Misc item' is open, allowing users to add off-menu or special request items. The modal includes a 'Name' field with the placeholder 'e.g. Chef's special soup', a 'Price' field with '£ 0.00', and a 'Qty' field with a minus button, '1', and a plus button. There is also a 'Send to (prints with this section's kitchen/bar printer)' dropdown menu currently set to 'Lunch Box'. The bottom of the screen features a virtual keyboard with Thai characters and a 'Done' button.

Misc item — a one-off line with typed name and price. Use it for the off-menu special or a custom charge; it prints on tickets and lands in reports like any other line.

The screenshot displays the SiamEPOS mobile application interface. At the top, the app's logo and name 'SiamEPOS' are visible on the left, and the time '00:12', date 'Sat 29 Aug', and user location 'Malee' are on the right. Below the header, the main menu area shows 'Table 3' with '2 covers - Malee'. A search bar contains the text 'cur'. To the right of the search bar are buttons for 'Message kitchen' and '+ Misc item'. The menu items are organized into categories: Lunch Box, Lunch Set, Snack & Nibble, Starter, Salad, Soup, Stir-Fried, Curries, Chef's Signature Menu, Rice & Noodles, Sides, and Dessert. A 'Note for this order' dialog box is open in the center, displaying the message 'Prints at the bottom of the kitchen ticket Table 3' and a text input field for a custom message. A virtual keyboard is visible at the bottom of the screen, with a green 'Done' button on the right.

Message kitchen — a note to the kitchen screen without adding a dish (“VIP table”, “hold mains 10 minutes”, “birthday — candle on dessert”). Owners can prepare one-tap message templates in Settings → Kitchen Message Templates.



Typing on a screen-only till: the on-screen keyboard (English + ไทย layouts,  key to switch) appears whenever a text box is tapped — searching here for “cur”. Number boxes get a number pad instead. Behaviour per device via Settings →  On-screen keyboard.

Setting up — what changes this screen

Where	What it changes
Admin → Menu	Everything the waiter sees: categories, order, colours, dish names (EN + ไทย), prices, choices, availability.
Settings →  Bar Categories	Which categories count as bar (drinks go to the Bar screen and bar printer) and each category's default course — the pre-selected course on the Add card.
Settings →  Service Charge	Whether the service line appears at the bottom of the basket, and its rate. Staff can remove it per bill.
Settings →  On-screen keyboard	Auto / Always on / Off for this device's typing.